

Crawford & Sac County Decat Board Meeting
Wednesday January 29, 2020
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, January 29, 2020.

Member present, Dave Muhlbauer and Ranell Drake by phone was Melissa Nation, Staci Gallup, Amanda Collins, Jackie Duffy, Kim Fineran, Ryan Reisner and Jake Randolph, Decat Coordinator- Mollie Scott and on phone Christy Jenkins from New Opportunities Sac Mentoring Program. Dave asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ranell Drake and seconded by Ryan Reisner, all in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake, motion carried. Jake Randolph made motion to approve the minutes as read for the October 30, 2019, seconded by Ryan Reisner census all in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake, motion carried. Mollie shared the financial report for FY20 with the Board. She stated at this time we have DECAT funding (JCO) of \$3,300.00 unallocated and CPPC funds of \$4,100.00. Mollie will research training available for these funds and have the agenda for the next Board meeting. Motion was made by Ryan Reisner to approve the financial report. Seconded by Kim Fineran, census all in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake, motion carried.

Public Forum:

Christy Jenkins by phone from New Opportunities Sac Mentoring Program shared with the Board at this time Jamie Miller West was at Washington D.C. for the Mentoring summit. Christy shared that they are working on their 3 year program for family support with the OAJD funding. She thanked the Board for their continued support for the Mentoring Program.

Coordinators Report includes CPPC report:

- Nov. 6th CPPC Statewide meeting
- Dec. 9th Sac Coalition Meeting Amerigroup presented -Sac Fit meeting doing a fundraiser for ESC Food pantry
- Dec. 17th Crawford Coalition meeting Rolling Hills presented
- Jan.7th CPPC State planning conference call
- Jan.28th Sac Fit Fundraiser for Wheatland Food Bank during basketball game in Sac City

New Business:

Second quarter reports were review by the Board. SBMH contract with Counseling Services, Board ask Mollie to check on how much funding they were spend of the \$20,000.00 allocated for FY20. SBMH contract with Plains Area Mental Health no concerns. Hearing lots of positive comments with Sara and her work. Love and Logic contract with New Opportunities no concerns, Sac Mentoring Program contract with New Opportunities, no concerns.

Designation Letter for DHS was read. The total amount of \$8,235.00 will be transfer with \$3,000.00 of that amount being designated for Family Assistance contract. Motion was made by Ranell Drake to accept the letter and seconded by Kim Fineran all those in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake. Motion carried.

FY21 contracts were reviewed, total amount for DECAT contracts at this time is \$23,517.00. We have four contracts for renewal Coordination, Sac Mentoring, Family Assistance and School Based Mental Health Crawford. Motion was made by Ranell Drake to contract for FY21: Coordination \$8,000.00, Sac Mentoring \$5,000.00, Family Assistance \$3,000.00, and School Based Mental Health Crawford \$7,500.00. Seconded by Ryan Reisner, all those in favor by phone Melissa, Staci, Amanda, Jackie, Kim, Ryan, and Jake. Motion carried.

The DECAT Progress Report was reviewed. (Due Dec.1) Motion to approve the DECAT Progress Report was made by Melissa Nation and seconded by Staci Gallup, all in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake, motion carried.

Election of Officers for FY21(starting July 1, 2020) Motion was made by Jake Randolph for Dave Muhlbauer as Chair and Ranell Drake as Vice Chair, seconded by Kim Fineran. All in favor, by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake, motion carried.

Community Partnerships for Protecting Children (CPPC)

Request from ISU Extension in Crawford for Common Sense Parenting class in Crawford. For the amount of \$900.00 for books and stipend for trainer. Motion was made by Melissa Nation to approve the request, seconded by Staci Gallup, all those in favor by phone, Melissa, Staci, Amanda, Jackie, Kim, Ryan and Jake. Motion carried. Request from Crawford County Public Health for the Baby Boutique for cribs and mattress for the amount of \$800.00 was read. Motion by Ranell Drake to accept the request for \$800.00. Seconded by Ryan Reisner, all in favor, by phone, Melissa, Staci, Amanda, Jackie, Ryan and Jake, motion carried. Kim Fineran sustained from voting on this project.

Mollie invited the Board to the 101 Immersion training she will be hosting on April 7th at ISU Extension in Denison, Iowa. Dave asked if it would be possible to do the proclamation for the young child at the court house at 10:00 am then go back to the training that day. Mollie is going to check with the trainer if this would work.

Motion to adjourn was made by Jake Randolph, seconded by Kim Fineran all in favor, meeting adjourned.

Next Meeting: February 26, 2020 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday February 26, 2020
9:00 AM
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612 S. Dewey St.
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Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, February 26, 2020.

Member present, Dave Muhlbauer and Jake Randolph by phone was Melissa Nation, Staci Gallup, Amanda Collins, Kim Fineran, and Ryan Reisner, Decat Coordinator- Mollie Scott and Jamie Miller West from New Opportunities Sac Mentoring Program. Dave asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Jake Randolph and seconded by Ryan Reisner, all in favor by phone, Melissa, Staci, Amanda, Kim, and Ryan, motion carried. Ryan Reisner made motion to approve the minutes as read for the January 29, 2020, seconded by Melissa Nation census all in favor by phone, Melissa, Staci, Amanda, Kim and Ryan motion carried. Mollie shared the financial report for FY20 with the Board. The Contract for SBMH for Sac DCAT1-20-002 will not spend the whole amount of the contract. Will be closer to \$12,000.00 Motion was made by Jake Randolph to approve the financial report. Seconded by Staci Gallup, census all in favor by phone, Melissa, Staci, Amanda, Kim, and Ryan, motion carried.

Public Forum:

Jamie Miller West from New Opportunities Sac Mentoring Program shared with the Board that she went to Washington D.C. for the Mentoring summit. She enjoyed sharing the benefits from the mentoring program. She also attend workshops and bought back some new ideas for the program. She is planning to do some life skills programing with the students. Next month they are touring the Flindt Hills in Arthur. Number of students involved in the mentoring program 9 matches 4 on the waiting list and 2 new mentor signing up for the program. The Love and Logic classes have started in Sac City. They have 3 people attending the class.

Coordinators Report includes CPPC report:

- Feb. 4th Region XII staff meeting
- Feb. 5th Meeting in Ankeny with ECI, CPPC and DECAT Coordinators working with calibration
- Feb. 10th Sac Coalition meeting 16 members present had the ESC school at the table
- Feb. 10th Sac Fit working networking the food programs in Sac County
- Feb. 18th Crawford Coalition 15 members present working April Prevention Month

New Business:

Final 2019 Decategorization Carry-Over was shared with the Board. Mollie stated that \$105,888.00 in the letter minus the FY20 Budget \$82,814.00 will leave \$23,074.00 for FY21.

The Delinquency Funds Transfer Letter from Shirley Faircloth Second Judicial District was read. The letter stated the she is releasing the amount of \$3,300.00 to the Board to use as Board Discretion. Motion was made by Ryan Reisner to accept the letter and seconded by Kim Fineran all those in favor by phone, Melissa, Staci, Amanda, Kim, and Ryan. Motion carried.

Request from New Opportunities to offering Lemonade for Life for Sac County in the amount of \$3,314.00 was shared with the Board. Motion was made by Stacie Gallup to accept the request of the Lemonade for Life for 14 trainees for the amount of \$3,300.00 by amending the contract for Sac Mentoring contract DCAT1-20-002 to the total amount of \$22,014.00. Seconded by Jake Randolph, all those in favor by phone Melissa, Staci, Amanda, Kim and Ryan. Motion carried.

By-Law review for the voting by email was discuss by Board. Mollie shared after checking in with Region XII it is not recommended to add to our By-laws. Board was in consensus. By-Laws will remand as reads.

Community Partnerships for Protecting Children (CPPC)

Two Mini Grants returned, one for ISU Extension in Crawford for Common Sense Parenting class in Crawford. For the amount of \$900.00 for books and stipend for trainer was returned because of the trainer leaving Crawford ISU Extension. The other one from New Opportunities for Speaker for Table Affair for \$375.00 because they never received a bill from the Speaker.

Mini Grant Request from New Opportunities for Lemonade for Life for Sac County for \$1,000.00 was reviewed with the Board. Motion was made by Jake Randolph to approve the request, seconded by Staci Gallup, all those in favor by phone, Melissa, Staci, Amanda, Kim, and Ryan. Motion carried. Mollie will send them a letter of agreement.

Motion to adjourn was made by Jake Randolph, seconded by Kim Fineran all in favor, meeting adjourned.

Next Meeting: April 29, 2020 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday March 2, 2020
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Monday, March 2, 2020.

Member present by phone, Dave Muhlbauer, Amanda Collins, Ryan Reisner, Staci Gallup, Melissa Nation and Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ryan Reisner and seconded by Staci Gallup, all in favor by phone, Amanda, Ryan, Staci and Melissa, motion carried.

New Business:

Delinquency Funds Transfer Memo from JSC was shared with the Board. Mollie stated the letter is transferring the amount of \$8,000.00 from the contract for School Based Mental Health Sac DCAT1-20-003 to the Board discretion. Motion was made by Melissa Nation to accept the letter and seconded by Ryan Reisner all those in favor by phone, Amanda, Ryan, Staci and Melissa. Motion carried.

Mollie recommended to do two amendments, Contract DCAT1-19-015 Coordination by adding \$6,000.00 and the Sac Mentoring DCAT1-20-002 by adding \$2,000.00. Motion was made by Stacie Gallup to do the amends as Mollie read. Seconded by Ryan Reisner, all in favor by phone, Amanda, Ryan, Staci and Melissa, motion carried.

Community Partnerships for Protecting Children (CPPC)

Motion was made by Staci Gallup to approve the CPPC mini grant proposal form to use for FY21, seconded by Amanda Collins, all those in favor by phone, Amanda, Ryan, Staci and Melissa, motion carried. Mollie will send the Grant proposal out to the coalition members.

Motion to adjourn was made by Ryan Reisner, seconded by Amanda Collins, all in favor, meeting adjourned.

Next Meeting: April 29, 2020 at 9:00am

Crawford & Sac County Decat Board Meeting
Thursday, June 4th 2020
10:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 10:01 am on Thursday, June 4th 2020.

Member present by phone, Dave Muhlbauer, Amanda Collins, Ryan Reisner, Staci Gallup, Melissa Nation, Kim Fineran, Jake Randolph and Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ryan Reisner and seconded by Jake Randolph, all in favor by phone, Amanda, Ryan, Staci, Melissa, Kim and Jake motion carried.

New Business:

Transfer of funds from JCS was shared with the Board. Mollie stated the letter is transferring the amount of \$32,200.00 for the contracts School Based Mental Health Sac \$20,000.00, Mentoring Sac County \$8,000, and \$4,200.00 for Coordination. Unanimous motion was made by Ryan Reisner to accept the letter and seconded by Melissa Nation all those in favor by phone. Motion carried. Mollie asked the Board approval to start a 3-Bid Informal contract for School Based Mental Health for Sac County. Unanimous motion was made by Kim Fineran to start the 3-Bid Informal SBMH contract for Sac County Seconded by Ryan Reisner, all in favor by phone, motion carried.

Motion to adjourn was made by Jake Randolph, seconded by Staci Gallup all in favor, meeting adjourned.

Next Meeting: June 24th, 2020 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday, June 24th 2020
10:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 am on Wednesday, June 24th 2020.

Member present by phone, Dave Muhlbauer, Amanda Collins, Ryan Reisner, Jackie Duffy, Melissa Nation, Kim Fineran, Ranell Drake and Decat Coordinator- Mollie Scott and Jamie Miller West Coordinator for Sac Mentoring and Love and Logic. Dave asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ranell Drake and seconded by Kim Fineran, all in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

Jackie Duffy made motion to approve the minutes as read for the April 29, 2020. Seconded by Melissa Nation, all in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

Kim Fineran made motion to approve the minutes as read for the June 4, 2020. Seconded by Amanda Collins, all in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

The financial report was review with Board for FY20 and FY21. All contracts are spending down funding for FY20. Motion was made by Ranell Drake to approve the financial, seconded by Ryan Reisner, all in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

Public Forum:

Jamie Miller West from New Opportunities, shared the mentors and mentees were starting to meet again. Following the guidelines set forth by CDC. They did a chalk and walk event for them to par take in. New Opportunities did a care package to the 8 families that consisted with a meal from Food Pride, Love and Logic materials, activities for the family, toilet paper and masks. The packages was well received by families.

Coordinator's Report:

- May 4 Did survey with Prevention for New Opportunities
- May 5 Region XII staff meeting by ZOOM
- May 6th Coordinator's review at Region XII
- May 12 Parent Café hosted by Boys Town Iowa
- May 14 Meeting with Annette_review Resource books
- May 28th Sent Resource Guides to Stone's for printing
- June 4th Conference Call for JCS funding
- June 8th Sac County Coalition meeting by ZOOM attend Sac Fit at ISU Extension
- June 15th CPPC Regional ZOOM meeting updates for Family Centered Service and ICAPP Grantees Awards
- June 16th Crawford Coalition meeting by ZOOM

New Business:

Dave Muhlbauer shared the report for the Coordinator's review that was completed May 5th with Todd Nelson and Rick Hunsaker and himself. Mollie had a positive review with a positive evaluation rating. They are recommending 3% increase to her wage, retroactive to April 9, 2020. Motion was made by Ryan Reisner to approve her raise of 3% and seconded by Kim Fineran, all those in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

FY21 budget was reviewed. The funding from JCS for \$8,000.00 for the Sac Mentoring Program and \$4,200.00 for Coordination needs to be amend to their contracts. Motion was made by Ranell Drake to make the amendments for the contracts DCAT1-20-002 Sac Mentoring for \$8,000.00 and DCAT1-19-015 Coordination for \$4,200, all in favor by phone, Dave, Amanda, Ryan, Jackie, Melissa, Kim and Ranell, motion carried.

The By- Laws for the Crawford/Sac board were reviewed by the Board. None amendment were needed, By-laws will remand the same.

Community Partnerships for Protecting Children

Mollie shared the flyer for 101 Immersion training in Denison at the ISU Extension office on September 15, 2020. This is the third time we had to change the date. She invited the Board to attend.

Motion to adjourn was made by Kim Fineran, seconded by Ryan Reisner, all in favor, meeting adjourned.

Next Meeting: August 26th, 2020 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday, August 26th 2020
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:01 am on Wednesday, August 26th 2020.

Member present by phone, Amanda Collins, Ryan Reisner, Jackie Duffy, Melissa Nation, Jake Randolph, Ranell Drake and Decat Coordinator- Mollie Scott and Jamie Peterson Coordinator for Sac Mentoring and Love and Logic. Ranell asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Jackie Duffy and seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa, and Ranell, motion carried. Staci Gallup joined the meeting at this time. Jake Randolph made motion to approve the minutes as read for the June 24, 2020. Seconded by Melissa Nation, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa, Ranell, and Staci, motion carried.

Ryan Reisner made motion to amend the contracts for FY21 to DCAT1-19-015 Coordination to \$12,200.00, DCAT1-20-002 Sac Mentoring \$19,000.00 and DCAT1-19-016 SBHM Crawford \$13,500.00. Seconded by Melissa Nation, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa, Ranell and Staci, motion carried.

The financial report were review FY21. Motion was made by Jake Randolph to approve the financial, seconded by Staci Gallup, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa, Ranell and Staci, motion carried.

Public Forum:

Jamie Peterson from New Opportunities, shared the mentors and mentees were getting ready to have their first gathering this Sunday in Carroll. They will be decorating mask and writing Thank you to the essential workers. There currently is 14 adult to pier matches in Sac County.

Coordinator's Report:

- June 25th CPPC Executive Board meeting to start planning the CPPC Spring Conference
- June 30th State training with Julie for contracts
- July Delivery of Sac County Resource Guides
- Attending a training sponsored by ISU Extension Leading Communities A Placed-Based Community Leadership Program
- August 10th Sac Coalition meeting by ZOOM
- August 11th Region XII staff meeting by ZOOM
- August 17th Sac Fit made plans for the football fruit and fall agenda
- August 18th Crawford Coalition by ZOOM

New Business:

The DECAT Plan for FY21 was shared with the Board. Mollie stated that on page 3 she would remove Love and Logic and add the Coordination contact. Motion was made by Ryan Reisner to approve the DECAT Plan for FY21 with the changes Mollie state. Seconded by Jackie Duffy, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa, Ranell and Staci, motion carried.

DECAT FY21 Allocation letter was reviewed by the Board. The letter states that \$15,291.00 would be allocation to the Denison Cluster and needs to spent by June 30, 2023. Amanda Collins made the motion to approve the letter. Seconded by Melissa Nation, all in favor by phone, Jake, Amanda, Ryan, Jackie, Melissa Ranell and Staci, motion carried.

Mollie share with the Board that she now has a desk from Region XII and a chair from DHS office to make her office at home. She currently has two years of contract information FY20 and FY21 in her home office and will still check in with the Carroll DHS office weekly. She has a connection with the girls in the office to keep up on the mail, FAX and other resources in Carroll.

Mollie wanted to check with the Board about continuing with the conference calls for the Board meeting. The DHS Office is not allowing them to meet in the office yet, wanting to make sure the conference call is working well with the Board. We could also check into doing a Skype or Dave said he would be willing to set up a ZOOM meeting. Ranell stated he felt the conference call were working well and we could just continue with them. Everyone is in favor of the conference call. Jake left the meeting at this time.

Community Partnerships for Protecting Children

The CPPC annual report was emailed to the Board for review on August 1, 2020. No concerns or changes were made. Mollie then submitted the report on August 10, 2020. The report was due August 15, 2020. Motion was made by Melissa Nation and seconded by Ryan Reisner, all in favor by phone, Amanda, Ryan, Jackie, Melissa, Ranell and Staci, motion carried.

Motion to adjourn was made by Ryan Reisner seconded by Amanda Collins, all in favor, meeting adjourned.

Next Meeting: October 28th, 2020 at 9:00am