

Crawford & Sac County Decat Board Meeting

Wednesday, January 27, 2021

9:00 AM

Conference Call

1-866-685-1580

Access Code: 0009990194

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 am on Wednesday, January 27, 2021.

Member present by phone, Amanda Collins, Ryan Reisner, Melissa Nation, Jake Randolph, Ranell Drake, Staci Gallup, Shirley Faircloth and Decat Coordinator- Mollie Scott and Jamie Peterson Coordinator for Sac Mentoring and Love and Logic. Ranell asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ryan Reisner and seconded by Jake Randolph, all in favor by phone, Jake, Amanda, Ryan, Staci, Melissa, and Ranell, motion carried.

Staci Gallup made motion to approve the minutes as read for the August 26th, 2020. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell, and Staci, motion carried.

The financial report were review FY21. Motion was made by Ryan Reisner to approve the financial, seconded by Jake Randolph, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci, motion carried.

Public Forum:

Jamie Peterson from New Opportunities, shared the mentors and mentees are planning there community events along with distributing goodie bags and calendars. She is excited that they have started the afterschool programs again. Jamie will be attending the National Mentoring Convention by virtual. It will give her chance to talk to her local government legislators.

Coordinator's Report:

- Sept. 4th CPPC Executive Board meeting to start planning the CPPC Fall
- Sept. 23rd ZOOM meeting with Nola and Ericka from CPPC review the final report for FY20
- Sept. 24th ICAPP/PPC ZOOM meeting 18 participants presenter RSVP55+
- Oct. 7th Healthy State Walk
- Oct. 12th Sac Coalition meeting ZOOM 19 participants SAC Fit 5 members
- Oct. 20th Crawford Coalition meeting ZOOM 18 participants
- Oct. 28th Fall Statewide CPPC ZOOM Conference 149 attendance theme Mental Health. Fasted five hour conference.
- Oct. 29th CPPC Executive Board review from Conference
- Nov. 4-5th Contract Management training 260
- Nov. 16th Lunch and Learn with New Opportunities Kayla Prevention specialist
- Dec. 8th ZOOM CPPC Changing the Community Family Team Meeting
- Dec. 14th Sac Coalition ZOOM 19 participants SAC FIT meeting 5 members present Food drive for local food banks
- Dec. 15th Crawford Coalition ZOOM 16 members present.
- Jan. 11 CPPC Committee for the Spring Conference March 31
- Jan. 14th CPPC committee review for CFTM strategies
- Jan. 18th Sac Fit picked up food and delivered to food banks
- Jan. 26th Worked on grant for Sac Fit for food banks in Sac County

New Business:

Election of officers. Motion was made by Staci Gallup to approve Ranell Drake as Chair. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci. Motion was made by Jake Randolph to approve Melissa Nation as Vice Chair. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci, motion carried.

DECAT Progress report was due Dec. 1, 2020, Coordinator submitted to the State in November 2020. She did send out the Board to read before submitting to the State. Motion was made by Jake Randolph to approve the DECAT progress report, seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci, motion carried.

DECAT FY21 Designation letter was reviewed by the Board. The letter states that \$26,975.00 would be designation to the Denison Cluster with that \$5,000.00 for the Family Assistance contract and needs to spend by June 30, 2023. Jake Randolph made the motion to approve the letter. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa Ranell and Staci, motion carried.

Mary Jo Rehm from DHS asked to Board to look at adding additional funding to the contract because of the pandemic, DHS has seen an increase of needs for the families involved with DHS. Melissa Nation stated that there is NACC child safety conference funding that is available to Mary Jo to use along Potawatomi Service Area contract for Family Assistance has funding available for families involved with DHS if needed.

Family Assistance contract for FY22 will need to start the RFP process because of the contract expiring June 30, 2021. Motion was made by Melissa Nation to start the RFP process for the contract for Family Assistance. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci, motion carried.

Mollie shared with the Board the Fall State conference was virtual held in October had a very good attendance with 149. We are planning the spring conference virtual for March 31, 2021.

Mollie asked the Board if the CPPC traveling fund could be amended to assist with Family Assistance contract. Motion was made by Melissa Nation to allow the CPPC traveling funds be used to assist the Family Assistance contract. Seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Melissa, Ranell and Staci, motion carried.

Mollie shared that she is on CPPC committee looking changing the guide line for the Community Family Team Meeting requirement as one of the strategies. She will keep the Board posted.

She also stated she is planning a 101 virtual training for March 25, 2020. Please watch your emails for more information to be sent out.

Motion to adjourn was made by Ryan Reisner seconded by Jake Randolph, all in favor, meeting adjourned.

Next Meeting: March 24th, 2021 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday, March 24, 2021
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Melissa Nation called the Crawford & Sac Decategorization Governance Board meeting to order at 9:15 am on Wednesday, March 24, 2021.

Member present by phone, Amanda Collins, Ryan Reisner, Melissa Nation, Jake Randolph, Staci Gallup, Jean Heiden, Decat Coordinator- Mollie Scott. Melissa asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Jake Randolph and seconded by Ryan Reisner, all in favor by phone, Jake, Amanda, Ryan, Staci, Melissa, motion carried.

Ryan Reisner made motion to approve the minutes as read for the January 27, 2021 Seconded by Amanda Collins, all in favor by phone, Jake, Amanda, Ryan, Melissa, and Staci, motion carried.

The financial report were review FY21. Motion was made by Ryan Reisner to approve the financial, seconded by Staci Gallup, all in favor by phone, Jake, Amanda, Ryan, Melissa, Staci, and Jean, motion carried.

Public Forum:

No one was present for Public Forum.

Coordinator's Report:

- Feb. 1 New Opportunities Prevention Review
 - Feb. 4th CPPC state planning meeting
 - Feb. 8th Sac Coalition meeting /Sac Fit meeting
 - Feb 9th Regional XII staff meeting
 - Feb. 16th Crawford Coalition meeting ZOOM
 - Feb. 26th Training for Mindful Teen Program through ISU Extension
 - Mar. 3rd Meet with Steph and Jamie to talk about providing the training for Mindful Teen Program
 - Mar. 4-5 Did the training Youth Families Thrive through PCA Iowa
 - Mar. 16th CPPC review of the fourth stagey Individual Course of Action (CFTM)
- Mollie shared that tomorrow March 25 hosting the 101 Immersion virtually. March 30 proclamation signing is Denison for Prevent Child Abuse Month in April, March 31 CPPC Spring Conference Virtual and April 6 proclamation signing in Sac for Prevent Child Abuse Month.

New Business:

FY22 contracts were reviewed with funding that is available at this time for DECAT \$40,380.00 was disputed as DCAT1-19-015 Coordination \$9,380.00, DCAT1-20-002 Sac Youth Mentoring \$10,000.00, DCAT1-16-012 Family Assistance \$3,000.00, DECAT1-19-016 SBMH Crawford \$12,000.00 and DECAT1-21-007 SBMH \$6,000.00. Motion was made by Stacey Gallup to send amendment letters to contract holders listed above to allocate the FY22 funds of \$40,380.00. Seconded by Jean Heiden, all in favor by phone, Jake, Amanda, Ryan, Melissa, Staci, and Jean motion carried.

Mollie shared with the Board the By-Laws to review. No changes were made for FY22 to the By-Laws as they read.

The Board reviewed the CPPC FY22 Mini Grant Proposal Form. Motion was made by Ryan Reisner to approve the form as reads for the proposal to be sent out the Sac and Crawford counties. Seconded by Jake Randolph, all in favor by phone, Jake, Amanda, Ryan, Melissa, Staci, and Jean motion carried.

CPPC Spring virtual Conference March 31 has 280 people registered, which is full, with a waiting list.

The next meeting Mollie will check into having at the Trinity Lutheran Church in Odebolt as well as having the conference call for the meeting.

Motion to adjourn was made by Stacey Gallup seconded by Ryan Reisner, all in favor, meeting adjourned.

Next Meeting: April 28th, 2021 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday, April 28 2021
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Melissa Nation called the Crawford & Sac Decategorization Governance Board meeting to order at 9:05 am on Wednesday, April 28, 2021.

Member present by phone, Ryan Reisner, Melissa Nation, Staci Gallup, Jean Heiden, Jackie Duffy and Kim Fineran Decat Coordinator- Mollie Scott. Public Forum: Christy Jenkins and Jessica Davenport from New Opportunities. Melissa asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ryan Reisner and seconded by Kim Fineran, all in favor by phone, Ryan, Staci, Melissa, Jean, Kim and Jackie motion carried.

Stacey Gallup made motion to approve the minutes as read for the March 28, 2021 Seconded by Ryan Reisner, all in favor by phone, Ryan, Staci, Melissa, Jean, Kim and Jackie motion carried.

The financial report were review for FY21. Motion was made by Jean Heiden to approve the financial, seconded by Ryan Reisner, all in favor by phone, Ryan, Melissa, Staci, Jean, Kim and Jackie motion carried.

Public Forum:

Christy Jenkins from New Opportunities informed the Board the Jamie Peterson has left the Mentoring Coordinator's position and Jessica Davenport will be covering the position along with Christy until a new person is hired for Sac County. Jessica has busy with moving the program forward and has a program planned for tonight for Sac County.

Coordinator's Report:

- March 25 101 Immersion training was virtual had 10 attend
- March 30 Proclamation signing in Sac
- March 31 CPPC Spring Conference 201 attend Fran Kros was the precentor delivery Resilience
- April 1 Executive Board meeting
- April 6th Proclamation in Crawford
- April 7th Contract training for State Claims Processing and Data Warehouse
- April 12th Sac Coalition 17 in attendance virtual and Sac Fit
- April 20th Crawford Coalition 24 attendance

New Business:

Third quarter reports were reviewed for New Opportunities, Mentoring Program Sac County, Plains Area Mental Health, School Based Mental Health Program for Crawford County and Counseling Services, School Based Mental Health for Sac County. The Board didn't have any concerns with any of the programs with their third quarter reporting.

JCS transfer letter from Shirley Faircloth dated April 13, 2021 was read. JCS is transferring a total of \$20,700 to the DECAT Board for serves in Sac County, \$12,000.00 for School-Based Mental, \$6,000.00 for Mentoring Program and \$2,700 for Coordination. Motion was made by Ryan Reisner to accept the letter from JCS the amount of \$20,700 Seconded by Kim Fineran, all in favor by phone, Ryan, Melissa, Staci, Jean, Kim and Jackie motion carried.

Family Assitance proposal from Howard Center was reviewed. Motion was made by Kim Fineran to approve the contract for Howard Center for the Contract for Family Assistance for Crawford and Sac County for the amount of \$3,000.00. Seconded by Staci Gallup, all in favor by phone Ryan, Melissa, Staci, Jean, Kim and Jackie, motion carried.

The Board reviewed CPPC mini grants for FY22. Motion was made by Jean Heiden to approve Prevent Child Abuse Council for Sac and Crawford for \$1,000.00, Children's Imagination Station for \$1,000.00, Baby Boutique of Crawford County \$450.00, Crossroads of Crawford County \$450.00, West Center Community Action \$200.00, Sac City Library \$200.00, Norelius Library \$200.00 and Wall Lake Library \$200.00. Seconded by Staci Gallup, all in favor by phone, Ryan, Melissa, Staci, Jean, Kim and Jackie, motion carried.

CPPC Proposed Budget for FY22 was reviewed. Motion was made by Ryan Reisner FY22 Budget \$14,600.00 Coordination, \$3,700.00 Mini Grants, \$200.00 Travel, \$100.00 Supplies, \$100.00 Training and \$1,000.00 for fiscal fee. Seconded by Staci Gallup, all in favor by phone, Ryan, Melissa, Staci, Jean, Kim and Jackie, motion carried.

The Community Plan put together with ECI Coordinator for Sac, Crawford and BV, was reviewed by the Board. Motion to approve the Community Plan was made by Ryan Reisner. Seconded by Jean Heiden, all in favor by phone, Ryan, Melissa, Staci, Jean, Kim and Jackie, motion carried.

Motion to adjourn was made by Stacey Gallup seconded by Ryan Reisner, all in favor, meeting adjourned.

Next Meeting: June 30, 2021 at 9:00am

Crawford & Sac County Decat Board Meeting
Tuesday, May 18, 2021
12:00 PM
Conference Call
1-866-685-1580
Access Code: 0009990194

Melissa Nation called the Crawford/Sac Decategorization Governance Board meeting to order at 12:10PM on Tuesday, May 18, 2021.

Member present by phone, Melissa Nation, Ryan Reisner, Jackie Duffy, Amanda Collins, Ranell Drake, Jean Hieden and Decat Coordinator- Mollie Scott. Melissa asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ranell Drake and seconded by Ryan Reisner, all in favor by phone, Melissa, Ryan, Jackie, Amanda, Ranell and Jean motion carried.

Jean Hieden shared that Monday May 10th Dawn Rudolph and herself meet at Region XII with Rick Hunskar for Mollie's review. The felt Mollie has done a good job with work as Coordinator with keeping things moving during the pandemic and will as keeping the budget and payment on target. They are recommending a 3% increase for the Coordination contract. Retro to April 1, 2021. Ryan Reisner made a motion to approve a pay increase of 3% for Coordination. Seconded by Ranell Drake, all members in favor, by the phone Melissa, Ryan, Jackie, Amanda, Ranell and Jean motion carried.

Motion to adjourn was made by Jean Hieden, seconded by Ryan Reisner, all in favor, meeting adjourned.

Next Meeting: June 30, 2021 at 9:00am.

Crawford & Sac County Decat Board Meeting
Wednesday, June 30 2021
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Melissa Nation called the Crawford & Sac Decategorization Governance Board meeting to order at 9:02 am on Wednesday, June 30, 2021.

Member present by phone, Ryan Reisner, Melissa Nation, Staci Gallup, Amanda Collins, and Kim Fineran Decat Coordinator- Mollie Scott. Public Forum: Christy Jenkins from New Opportunities. Melissa asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Staci Gallup and seconded by Ryan Reisner, all in favor by phone, Ryan, Staci, Melissa, Amanda, and Kim motion carried.

Ryan Reisner made motion to approve the minutes as read for the April 28, 2021 Seconded by Amanda Collins, all in favor by phone, Ryan, Staci, Melissa, Amanda and Kim motion carried.

Ryan Reisner made motion to approve the minutes as read for the May 18, 2021 Seconded by Staci Gallup, all in favor by phone, Ryan, Staci, Melissa, Amanda and Kim motion carried.

The financial report were review for FY21. Motion was made by Kim Fineran to approve the financial, seconded by Ryan Reisner, all in favor by phone, Ryan, Melissa, Staci, Amanda and Kim motion carried.

Public Forum:

Christy Jenkins from New Opportunities informed the Board that they have hired Andrea Ross for the new coordinator for the Sac Mentoring Program. Christy also stated that Nancy Rowedder will be starting to work her new position as the new behavior health coordinator as Christy will stepping back from that position into a new position at New Opportunities.

Coordinator's Report:

- May 10th Sac Fit received grant for FSA for food banks
- May 11th Region XII staff ZOOM link
- May 18 Conference Call for Coordinator's review
- June 3rd meet with Steph ISU Extension to plan Mindful Teen Training
- June 14th Sac Coalition meeting hybrid 14 in attendance
- June 14th Sac Fit planning for the Run for Fun in Lake View
- June 15th Crawford Coalition
- June 17th CPPC Regional meeting CFTM is now Solution Focused Meeting (flyer was emailed to the Board members)

New Business:

Coordinator's contract for FY22 Mollie stated, at this time is short \$1,000.00 with the increase of 3% for pay raise. The Decat contract amount of \$12,080.00 and CPPC funding of \$14,600.00 for a total of \$26,680.00. Mollie stated she will be keeping a watch on the contract and would be possible to use FY23 funding to cover the short fall.

Coordinator shared that FY22 contracts have been amended, with the additional funding for JCS. Those contracts are Sac Mentoring Program DCAT1-20-002 total amount is \$16,000.00 and Sac School Based Mental Health DCAT1-21-007 total amount is \$18,000.00.

Coordinator shared that July 1, 2021 the DHS office will reopen after being shut down for Covid. At her review in April, there was discussion about Mollie continuing to work from home and go to the DHS office as needed. Along with using the DHS office in Carroll to store files. Melissa stated that using the technical service –conference call and Owlets is encouraged to help with travel expenses.

Community Partnership for Protecting Children,

Mini grant request from City of Auburn/Auburn Hometown Committee for a Food Pantry for Auburn Kid's was received on June 29, 2021. The Coordinator shared with the Board the mini grant. The Board asked Coordinator to add to the agenda for the August meeting.

Motion to adjourn was made by Kim Fineran, seconded by Stacy Gallup, all in favor, meeting adjourned.

Meeting: August 25, 2021 at 9:00am in person and conference call

Crawford & Sac County Decat Board Meeting
Wednesday, August 25, 2021
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Melissa Nation called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 am on Wednesday, August 25, 2021.

Member present by phone, Ryan Reisner, Shirley Faircloth, Melissa Nation, Amanda Collins, Ranell Drake and Kim Fineran Decat Coordinator- Mollie Scott. Public Forum: Christy Jenkins and Andrea Ross from New Opportunities. Amy Reisberg and Kristen Poen from Counseling Services, LLC. Melissa asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ranell Drake and seconded by Ryan Reisner, all in favor by phone, Ryan, Ranell, Melissa, Amanda, and Kim motion carried.

Ryan Reisner made motion to approve the minutes as read for the June 30, 2021 Seconded by Kim Fineran, all in favor by phone, Ryan, Ranell, Melissa, Amanda and Kim motion carried.

The financial report were review for FY22. Motion was made by Ryan Reisner to approve the financial, seconded by Kim Fineran, all in favor by phone, Ryan, Melissa, Ranell, Amanda and Kim motion carried.

Public Forum:

Amy Reisberg from Counseling Service, LLC shared that they have hired Kristen Poen for the SW-SBMH Coordinator. Kristen shared some positive she has seen in the program. They have grown for 9 to 33 since she has started. She believes that this because of she was in the ESC school system as a guidance counselor and has the connection with the staff and students. Kristen did say one of the struggles in connecting with the students with only having the 15 minutes with them. Christy Jenkins from New Opportunities informed the Board that they have hired Andrea Ross for the new coordinator for the Sac Mentoring Program. Andrea has started July 1, and is excited to be working with Sac County students.

Coordinator's Report:

- July 20 CPPC Zoom meeting planning for the CPPC Conference Nov. 3rd
- July 23rd JCS Investing in Youth, What I can do to start the change. See me for me, Building a strong community for the youth to build on.
- August 3rd Regional XII staff meeting share information on FY22
- August 9th Sac Coalition met in person and the use of the Owlet. 20 members present-Sac Fit met with 4 members present giving 4 food banks in Sac Count \$500 each for grant FS
- August 11, 18 and 25th taught the class Mindful Teen. Teamed up with ISU Extension Youth Extension Director. Had 6 student attend.
- August 17th Crawford Coalition meeting at ISU Extension Owlet used with 18 members in attendance

New Business:

Fourth quarter reports from FY21 were reviewed by the Board. Reports were from Plains Area Mental Health-School Based Mental Program, Counseling Service, LLC- School Based Mental Health and New Opportunities- Sac County Mentoring Program. No action was required by the Board.

FY22 Allocation letter was read by Coordinator and copy shared with the Board. DCAT has allocation for FY22 to the Crawford Cluster the amount of \$15,188.00 to be spent by June 30, 2024.

DECAT Plan for FY22 was shared with the Board. Motion was made by Ryan Reisner to approve the Plan on the continent that Melissa approves the funding dollars. Seconded by Kim Fineran, all in favor by phone, Ryan Melissa, Ranell, Amanda and Kim, Motion carried.

Community Partnership for Protecting Children

CPPC final report for FY21 was review by the Board. Motion was made by Kim Fineran to approve the report. Seconded by Ryan Reisner, all in favor by phone, Ryan Melissa, Ranell, Amanda and Kim, motion carried.

Mini grant request from City of Auburn/Auburn Hometown Committee for a Food Pantry for Auburn Kid's was reviewed. Kim Fineran made the motion to approve the mini grant for \$600.00 using to donation to the CPPC program. Seconded by Ryan Reisner, all in favor by phone, Ryan, Melissa, Ranell, Amanda and Kim motion carried.

Motion to adjourn was made by Ryan Reisner, seconded by Kim Fineran, all in favor, meeting adjourned.

Meeting: October 27, 2021 at 9:00am in person and conference call

Crawford & Sac County Decat Board Meeting
Wednesday, October 27, 2021
9:00 AM
Conference Call
1-866-685-1580
Access Code: 0009990194

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:01 am on Wednesday, October 27, 2021.

Member present by phone, Ryan Reisner, Melissa Nation, Amanda Collins, Ranell Drake, Baily Blounsbury, Jean Heiden and Kim Fineran Decat Coordinator- Mollie Scott. Public Forum: Andrea Ross from New Opportunities. Ranell asked if there was any conflict of interest. None was shared. Motion to approval the agenda, made by Ryan Reisner and seconded by Amanda Collins, all in favor by phone, Ryan, Ranell, Melissa, Amanda, Bailey, Jean, and Kim motion carried. Melissa Nation made motion to approve the minutes as read for the August 25, 2021, seconded by Ryan Reisner all in favor by phone, Ryan, Ranell, Melissa, Amanda, Bailey, Jean, and Kim motion carried.

The financial report was review for FY22. Motion was made by Ryan Reisner to approve the financial, seconded by Jean Heiden, all in favor by phone, Ryan, Melissa, Ranell, Amanda, Bailey, Jean, and Kim motion carried.

Public Forum:

Andrea Ross from New Opportunities, Coordinator for Sac Mentoring Program. Andrea shared that the School Based mentoring program pier to pier will be starting next Thursday.

Coordinator's Report:

New Business:

- August 26th CPPC work group for the four strategies
- Sept. 3rd Sac Fit helped hand out 100 peaches at the ESC and Ridgeview football game
- Sept. 17th CPPC Regional meeting was virtual
- Sept. 27th CPPC work group meeting
- Oct. 11th Sac Coalition meeting followed by the Sac Fit meeting
- Oct. 19th Crawford Coalition meeting Parent Partners presented
- Oct. 25th CPPC work group reviewing the reporting form for CPPC

First quarter reports were from Plains Area Mental Health-School Based Mental Program, Counseling Service, LLC- School Based Mental Health and New Opportunities- Sac County Mentoring Program. No action was required by the Board.

The Decat Coordinator shared that the School Based Mental Health Sac County contract was requesting additional funding for FY22. Because of the increase in need for the coordinator with her hours. Currently the action was table until next meeting.

Community Partnership for Protecting Children

CPPC Statewide conference is November 3rd is virtual and invite has been sent out the Board to attend.

Motion to adjourn was made by Jean Heiden, seconded by Ryan Reisner, all in favor, meeting adjourned.

Meeting: January 26th, 2022, at 9:00am in person and conference call