

Local Board and Commissioner Training

Jeff Schott, Director of the University of Iowa's Institute of Public Affairs will present the basic laws and concepts that apply to local government boards and commissions. New and experienced community leaders alike will find this unique opportunity helpful. It is sponsored by Region XII Council of Governments.

Date: October 7, 2015

Location: Region XII Council of Governments Office — 1009 E. Anthony, Carroll, IA 51401

Agenda:

5:30 PM – Dinner

6:00 PM - Program

Legal Requirements

- Open Meetings Law
- Public Records Law
- Gift Law
- Conflicts-of-Interest
- Purchasing and Contracts
- Other Important Laws

Doing What is Right

- Board Duties and Responsibilities
- Policy Development and Analysis
- Policy and Program Evaluation and Oversight

Enhancing Board Effectiveness

- Strategies for Enhancing Board Effectiveness
- Board Orientation
- Teamwork
- Decision-making
- Acting Strategically
- Questions to Ask as Board Members

8:00 PM - Wrap-Up

Fee is \$10 per person and seating is limited. Registration can be made by contacting Chris Whitaker at cwhitaker@region12cog.org or via phone 712-775-7811. We look forward to seeing you there!