

Region XII Council of Governments, Inc.
EXECUTIVE BOARD MINUTES

FEBRUARY 18, 2016

Region XII COG Board Room, Carroll, IA

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog, Richardson, and Danzer. Deist moved and Skoog seconded to re-elect Danzer as Chairman, Skoog as Vice-Chairman, Caraher as Secretary, and Richardson as Treasurer. Motion carried. Richardson moved to approve the minutes of the January 7, 2016 meeting. Deist seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: 24/7 Towing & Hauling-200.00, Advanced Laser Technologies-69.95, All American Cab-2,205.00, Al's Corner Oil-79.49, Ameriserv Radon Mitigation-1,265.00, Anytime Cab-3,565.00, Arnold Motor Supply-2,069.72, Bauer Built-43.73, BC's Ampride-524.96, Bee & Herald Publishing-10.66, Binkley Const-22,571.00, Bluespace Creative-473.47, Brash, LLC-2,400.00, Brincks Bldg & Repair-1,009.00, Brincks Exteriors-11,880.00, BTC-1,042.19, Calderon, Berta-600.00, Caraher, Jerome-43.20, Carroll Ace Hardware-79.68, Carroll Cab-5,820.00, Carroll Chamber Commerce-25.00, Carroll Co Environmental-400.00, Casey's-123.64, Catch a Cab-2,140.00, Central IA Publishing-32.87, Century Link-50.02, Certified Laboratories-128.12, Chamber & Development Coun-5,426.48, Champion Ford-403.84, Chronicle Printing & Publ.-69.85, Computer Concepts IA-1,442.34, Connerley Const-2,210.00, Counsel Office & Document-290.95, Deist, Duane-62.64, Denison Bulletin-109.44, Denison Municipal Utilities-908.15, Diamond Taxi-7,448.00, Don's Ace Hardware-15.96, Dorhout, Douglas-32.40, Drees Htg & Plbg-377.44, Dubuque Co Abstract-150.00, East Central IA COG-10,303.50, Eastern IA Comm College-21,351.08, Ed M. Feld Equipment-95.00, Equifax Info-202.08, Family & Specialty Med Ctr-705.00, Frontier-431.36, Gomez, Sarah-309.32, Graham Tire-5,919.76, Greene Co Chamber-125.00, Greene Co Development Corp-1,714.01, Greene Co Med Ctr-146.00, Hotsy Cleaning Systems-138.00, Hy-Vee-45.95, IA Automotive & Machine-11.30, IA Division Criminal Investigate-15.00, IA Materials Exchange-6,830.79, IA Savings Bank-44,600.00, IA Workforce Development-2,026.50, Illinois Mutual Life-16.50, INRCOG-25,139.94, Jacobsen, Becky-31.32, Jefferson Telephone Co-306.51, Jefferson, City-88.67, Jerry's Plbg & Htg-3,600.00, Johnston Autostores-382.07, Lee, Susanna-28.08, Lidderdale Country Store-169.40, Loneman Electric & Plbg-463.00, Manning Comm Serv-900.00, McAtee Tire-23.50, McLaughlin International-4,088.40, Midwest Partnership-1,277.37, Miller Plbg & Htg-5,443.00, Mohr Const-3,407.00, Morrow John D CPA-22,000.00, NAPA-19.99, National Rural Economic-500.00, Nevada Journal-36.24, Noll Collection Serv-115.18, Ortner Const-13,080.00, Osborne, Rich-29.16, Panora Oil-66.77, Performance Tire & Serv-1,964.46, Personnel Concepts-35.80, Phil's Lawn & Landscaping-400.00, Pitney Bowes-62.00, PLIC-SBD Grand Island-589.71, Quality Food Processors-300,000.00, Queen Beans-110.76, Racom-2,438.14, Ray's Refuse-126.00, Regional Housing Authority-682.88, Rueter's Red Power-33.47, Sac City Public Library-209.89, Sapp Bros.-913.50, Schaller Herald-25.46, Seidl Electric-2,222.34, Shell Fleet-269.41, Smalley, Peggy-29.16, Stone Printing-1,308.28, Tera Communications-65.00, Thomas Bus Sales-1,739.17, Tigges Overhead Doors-481.00, Tristar Benefit Admin-1,100.00, Uline-429.53, Unitypoint Clinic-673.00, Venteicher Electric-2,035.00, Wallace Auto Supply-42.98, Wex Bank-25,331.60. Skoog moved to approve payment of the vouchers as presented. Richardson seconded. Motion carried. Investment Policy was reviewed and discussed. Richardson moved and Deist seconded to adopt the Investment Policy Resolution. Roll call taken: Skoog-aye, Deist-aye, Richardson-

aye, and Danzer-aye. Motion carried. Crawford County's Policy Council vacancy was discussed. Richardson moved to appoint Jean Heiden. Skoog seconded. Motion carried. Fiscal Procedures Manual was reviewed and discussed. Richardson moved and Deist seconded to accept the Fiscal Procedures Manual as presented and have it taken to the Policy Council for approval. The Records Retention Policy and the Procurement Policy were reviewed and discussed. Reports for each department were given. Richardson moved and Skoog seconded to adjourn meeting. Motion carried.



Secretary VICE CHAIR