

REGION 8 WORKFORCE INVESTMENT BOARD
February 27, 2014
REGION XII COUNCIL OF GOVERNMENTS, CARROLL IA

The scheduled December 4, 2013 Teleconference Meeting was not held due to no quorum. The February 20, 2014 meeting was re-scheduled for February 27, 2014 due to inclement weather. The February 27, 2014 meeting was called to order at 5:30 p.m. Board members present were Skoog, Godbersen, Kasperbauer, Sievers, Smalley, Grasty, Kluver, Jacobsen, Beardmore, Jenkins, Espenhover, and Hubert. Absent board members were Henrich, Quandt, Bruner, Martinez, Mezger, Reitan, Ober, and Wenthold. Also attending Beth Winqvist, WIA Director, IWD Program Coordinator, Sherri Vaughn, IWD Business Rep, and Todd Spencer, IWD District Manager. The meeting was lead by Scoog in Quandt and Bruner's absence. Sievers moved to approve the minutes of the November 15, 2012 meeting. Smally seconded. Motion carried. Members reviewed the February 28, 2013, April 12, 2013 teleconference meeting, and August 15, 2013 meeting minutes. Jacobsen moved to approve the minutes of the February 28, 2013 meeting. Beardmore seconded. Motion carried. Godbersen moved to approve the minutes of the April 12, 2013 teleconference meeting. Kasperbauer seconded. Motion carried. Jenkins moved to approve the minutes of the August 15, 2013 meeting. Kluver seconded. Motion carried. Scoog asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. WIA Training Provider approval request from Iowa Central Community College for Computer Integrated Fabrication Technology (new title for Manufacturing Technology) was reviewed and discussed. Grasty moved to approve Iowa Central Community College's Computer Integrated Fabrication Technology (new title for Manufacturing Technology) program. Kasperbauer seconded. Motion carried. WIA Director's report covered Quality Assurance Review, Business Fair, Workshops & NCRC Testing, services for Syngenta employees, and time split between Council Bluffs & Carroll. RWIB vacancies (Lauren – Community Based, Gronau – School District & Business, and Schulz – Community College) were addressed. Todd Spencer, SDR08 IWD Regional Manager and District Manager, gave an IWD report. Partner report was given by Denise Hubert, DVRS. Vaughn gave a presentation on IowaWORKS Skilled Iowa Initiative. Discussed board staffing. It was decided that the Board Chair would develop the agenda and call the meeting by email. A Secretary would be appointed from those in attendance to take the minutes. This is a temporary solution until new board leadership is elected. Smalley moved to approve the Board Chair's above stated assignment and to approve the Secretary temporary appointment. Kasperbauer seconded. Grasty was appointed minute taker for this meeting. Kasperbauer moved and Godbersen seconded to adjourn meeting at 6:45 PM. Motion carried.

Minutes submitted by Carla Grasty

**REGION 8 WORKFORCE INVESTMENT BOARD
REGION XII COUNCIL OF GOVERNMENTS
TRAINING ROOM, CARROLL IA
May 15, 2014**

The RWIB/CEO joint meeting was called to order at 5:30 p.m. Board members present were Skoog, Dorhout, Godbersen, Quandt, Kasperbauer, Smalley, Henrich, Kløver, Jacobsen, Beardmore, Ober, and Hubert. Absent board members were Reitan, Bruner, Sievers, Mezger, Grasty, Wenthold, Jenkins, and Espenhover. Also attending were Beth Winquist, WIA Director, Richard Hunsaker, COG Executive Director, and JoAnn Olberding, COG Executive Secretary. Current officers are Barbara Quandt, Chairperson, and Barry Bruner, Vice-Chairman. Discussion followed regarding the election of a RWIB Secretary. Godbersen suggested that the Secretary be a rotating position with a person volunteering or being assigned at each meeting. Skoog moved and Kasperbauer seconded that there be a rotating Secretary. Motion carried. Godbersen moved to re-elect current officers (Quandt, Chairperson and Bruner, Vice-Chairman). Jacobsen seconded. Motion carried. Jacobsen moved to approve the minutes of the February 27, 2014 meeting. Kasperbauer seconded. Motion carried. Quandt asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. RWIB Staffing was discussed by board members, with members present at the CEO meeting. Beardmore indicated that she would prefer getting the meeting notices through Outlook as an appointment. Discussion followed and other members concurred. Quandt indicated that she would send out future notices as an Outlook appointment. Winquist gave members an overview of the new WIA Handbook which covered Eligibility, Activities & Services, Applicant & Participant Process, and a new section for Youth program guidance. WIA report was given by Winquist and included FY2014 WIA Budget, Integration Process Training, PY2013 2nd Quarter Performance Levels, and School Outreach. A discussion concerning Job Fairs took place, regarding presentation and attendance. Fiscal report was given by Hunsaker. On September 17, 2014 an Employer Educator Summit will be held at the Carrollton in Carroll and an informational sheet was distributed. Kasperbauer moved and Skoog seconded to adjourn the meeting. Motion carried.

Minutes submitted by Joan Godbersen

REGION 8 WORKFORCE INVESTMENT BOARD

August 21, 2014

Region XII COG Training Room, Carroll, IA

This meeting was called to order at 5:30 p.m. Board members present were Beardmore , Bruner, Burchfield, Dorhout, Godbersen, Heinrich, Hubert, Ober, Reitan , Skoog, Smalley, Sievers, and Quandt. Absent board members were: Espenhover, Jacobsen, Jenkins, Kasperbauer, Mezger, and Wenthold.

Also attending, Beth Winqvist, WIA Director, Elizabeth Waigand, IWD Carroll office Operations Manager, and Todd Spencer, IWD Regional Manager. Quandt moved to approve the minutes of the May 15, 2014, meeting. Smalley seconded. Motion carried. Quandt asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported.

Customer Service Plan Identified Needs Assessment Report was distributed, reviewed, and discussed. Winqvist introduced Elizabeth Waigand, Operations Manager for the IowaWORKS Centers in Carroll and Creston. Elizabeth showed a 10 minute video titled "Success In The New Economy". The video was briefly discussed.

Workforce Director's Report covered the need for a new Spanish speaking Workforce Advisor position in the Carroll office, the Home Based Iowa Act for the entire region, and workshop trainings that are currently in development. The new Workforce Innovation and Opportunity Act (WIOA) that replaced WIA was reviewed and discussed.

RWIB membership is current at the time. However, Kevin Litterer, Education K-12 representative, still needs his Oath of Office papers from the Governor's office. Todd Spencer gave an IWD report. Ober asked if the board could be provided with a snap shot of what is going on in the region.

Godbersen moved and Dorhout seconded to adjourn meeting. Motion carried. Meeting adjourned at 6:50 p.m.

Minutes submitted by Pam Beardmore

REGION 8 WORKFORCE INVESTMENT BOARD

November 20, 2014

Region XII COG Training Room, Carroll, IA

The meeting was called to order at 5:30 p.m. Board members present were Skoog, Godbersen, Kasperbauer, Sievers, Smalley, Wenthold, Burchfield, Beardmore, Jenkins (by telephone), Espenhover, Ober, and Hubert. Absent board members were Reitan, Quandt, Bruner, Mezger, Henrich, Dorhout, Litterer, and Jacobsen. Also attending Beth Winqvist, WIA Director, Elizabeth Waigand, IWD Carroll office Operations Manager, and Marsha Harmonson, serving 29 counties for Elderbridge Agency. Eric Skoog chaired the meeting and took roll call. Smalley moved to approve the minutes of the August 21, 2014 meeting. Godbersen seconded. Motion carried. Skoog asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. Workforce Innovation and Opportunity Act (WIOA) update was given. The Regional Rollout was reviewed and discussed. Winqvist shared policy designated by regions to keep local control and current one stops. A letter was proposed to be sent to Governor Branstad asking to sustain the current 15 workforce regions. At the Chief Elected Officials meeting held today, 11-20-2014, Region 8 CEO members requested WIOA designation sustain the current 15 workforce regions. Godbersen moved and Ober seconded that the Region 8 RWIB concurs with the Region 8 CEO's request and that the letter be sent to Governor Branstad. Motion carried. Customer Service Plan Identified Needs Assessment Report was distributed, reviewed, and discussed. Data was gathered to reflect four goals. Waigand explained reasons for variation of numbers at workshop delivery. Quarterly Performance Report was distributed, reviewed, and discussed. Numbers represent all regions to compare results. Workforce Director's Report included information on the Meet and Greets and Hiring Events, announcement of the Audubon Hillphoenix AMS closure (61 employees) that is scheduled for January 2015, update on the September 2014 APPA Fine Foods closure in Denison, and updates on the IowaWORKS Workshop Trainings. Waigand, as requested by the RWIB, shared that 436 job openings are listed for our region. She also presented a map indicating September 2014 Unemployment Rates by County. Kasperbauer moved and Hubert seconded to adjourn meeting. Motion carried.

Respectfully submitted by Karen Riley Sievers